

**STURBRIDGE MASTER PLAN IMPLEMENTATION COMMITTEE
MINUTES OF
WEDNESDAY, JANUARY 11, 2012**

Ms. Gibson-Quigley called the regular meeting of the Master Plan Implementation Committee (MPIC) to order at 3:30 PM.

Present: David Barnicle
Penny Dumas
Heather Hart
Jennifer Morrison arrived at 3:55 pm
Sandra Gibson-Quigley, Chair

Also Present: Jean M. Bubon, Town Planner

APPROVE MINUTES

Motion: Made by Mr. Barnicle to approve the minutes of December 14, 2011 as prepared.
2nd: Ms. Dumas
Discussion: None
Vote: 4 – 0

REVIEW AND DISCUSSION OF DRAFT PRESENTATION

At this time the Committee reviewed the second draft of the presentation prepared by Ms. Bubon. The group also discussed meeting times and liaisons for the three Boards and Committees that would be visited first. After discussion, the following members agreed to the following assignments:

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| Board of Selectmen | Sandra Gibson-Quigley |
| Finance Committee | Jennifer Morrison |
| Economic Development Advisory Committee | Heather Hart |

Other liaison assignments will be determined as meetings are scheduled. Ms. Bubon will contact Mr. Suhoski to establish a meeting time for the presentation to the Board of Selectmen. A Monday at the end of February would work for most members. After that is scheduled, appointments will be made with the Finance Committee and EDAC.

The presentation was reviewed and additional notes will be added to the Housing Goals slide to provide an example of the income limitations for affordable units. Additionally, definitions for Active and Passive Recreation (as defined in the Zoning Bylaw) will be added

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to the notes. A description of Brand Promise/Identity will also be added or as an alternative the Trek Sturbridge Logo will be included on the slide as a way to describe what this means. Finally, photos from the Master Plan will be added throughout to break up the monotony.

Ms. Bubon will try to draft a proposed reporting procedure prior to the next meeting. The full Committee can then discuss this after going through the presentation and any necessary changes will be made to the slides at that time.

The next meeting of the MPIC will be Tuesday, January 31st at 3:30 p.m. The Committee will run through the presentation. Bruce Butcher will be asked to film the presentation so that Ms. Morrison can view it at a later date as she will not be able to attend that meeting.

On a motion made by Mr. Barnicle and seconded by Ms. Morrison and voted 5-0 the meeting adjourned at 5:03 p.m.